

County of Los Angeles Department of Mental Health

Student Professional Development Program

2015-2016 Academic Year

Complete this form for each discipline to be placed at this agency:

Service
Area

4

☐ Psychology

☐ Practicum

☐ Externship

☐ Internship

☒ Social Work

☐ Specialization : _____

☐ Macro/Administrative

☐ Nursing

☐ Marriage Family Therapist

☐ Occupational Therapy

☐ Other (specify): _____

DMH Agency:	Office of the Director
DMH Agency Address:	550 S. Vermont Ave. Los Angeles, CA 90020
DMH Agency Liaison:	Kumar Menon, MSPA
New or Returning:	<input type="checkbox"/> New <input checked="" type="checkbox"/> Returning
Liaison Email Address:	kmenon@dmh.lacounty.gov
Liaison Phone Number:	(213) 738-4258
Liaison Fax Number:	(213) 386-5282
Agency ADA accessible	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "No" identify:

Student Requirements:

How many positions will you have?	2
Beginning and ending dates:	September 1, 2015 – May 31, 2016

Student Schedule:

<i>Please indicate days and times students should be available to provide services, including mandatory staff meetings (SM), training seminars (TR), supervision (SUP), etc.</i>	
Monday	9:00 am – 5:00 pm
Tuesday	
Wednesday	9:00 am – 5:00 pm, SUP
Thursday	
Friday	9:00 am – 5:00 pm
Total hours expected to be worked per week:	20
Number of direct client hours per week anticipated:	0
Expected average consumer caseload:	0
What cultural groups typically received services at your site?	N/A

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Description of Site: *(Please describe the type of Agency setting and services offered)*

Macro/Administration Policy: Development and implementation, stakeholder relations and collaboration, community outreach and education.

Target population and types of services provided: *(please check all that apply)*

<input type="checkbox"/> Individuals	<input type="checkbox"/> Psychoeducational groups (e.g. Parenting)
<input type="checkbox"/> Groups	<input checked="" type="checkbox"/> Community Outreach
<input type="checkbox"/> Families	<input type="checkbox"/> Brief treatment to mid-term treatment
<input type="checkbox"/> Children & Adolescents	<input type="checkbox"/> Long term treatment
<input type="checkbox"/> Adults	<input type="checkbox"/> Crisis Intervention
<input type="checkbox"/> Older Adults	<input type="checkbox"/> Screening and Assessment
<input type="checkbox"/> Court/Probation referred	<input type="checkbox"/> Psych Testing <i>(For psychology students only)</i>
<input type="checkbox"/> Consultation/Liaison	<input type="checkbox"/> Other <i>(specify):</i>

What are the most frequent diagnostic categories of your client population?

N/A

What specific (perhaps unique) training opportunities do students have at your agency?

On the job training in policy development & implementation processes, program planning & development, project management, education and training delivery, and stakeholder relations and collaborations.

What evidence based practices or theoretical orientations will students be exposed to at this site?

Social work and public administration.

Do students have the opportunity to work in a multidisciplinary team environment that includes those with lived experience?

Yes; licensed or graduate professionals in social work, psychology and public administration.

List locations where students will be providing services **other than agency?**

Various community locations as applicable.

Does your agency allow students to videotape and/or audiotape clients for the purpose of presenting cases in their academic classes? Yes ☐ No ☒

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Supervision:

What types of supervision will be provided for the students and what is the licensure/discipline of the supervisor? Please specify below.

Type	Hours Per Week	On Site Supervisor Degree/Discipline
Individual:	1	LCSW
Group:	1	LCSW

What is the minimum ratio of supervision to client contact hours?

N/A

Does your agency require a particular range of previous experience or specific prerequisite coursework? *If so please explain.*

Proficiency in the use of MS Office applications. Familiarity with the public mental health system is desirable, but not a requirement.

Agency Application Process

Mandatory requirements: Only students from academic institutions who have a current affiliation agreement with the Los Angeles County Department of Mental Health may be extended a placement opportunity. All students are processed through Human Resources Bureau. All prospective interns must obtain live scan clearance. All interns are required to complete a mandatory HIPAA Compliance and Sexual Harassment Prevention Training (for line staff) as part as the terms of their internship.

DMH Staff completing this form: Kuman Menon Title: Chief, CGRD

Signature: _____ Date: _____

Program Head: N/A Phone #: _____

District Chief: N/A Phone #: _____

Electronic Signature: Kumar Menon Date: 3/6/2015